

## **BOARD OF COUNTY COMMISSIONER'S**

### **MINUTES**

**April 16, 2012**

The regularly scheduled meeting of the Board of County Commissioners was called to order this 16th day of April, 2012, in meeting room 200 of the Cleveland County Office Building by Chairman George Skinner. Tammy Howard, County Clerk/Secretary, called roll and those present were:

George Skinner, Chairman  
Rod Cleveland, Vice-Chairman  
Rusty Sullivan, Member  
Tammy Howard, Secretary

Others present were: Assistant District Attorney David Batton, Melinda Duke, Brenda Wakeman, Denise Ellison, Jim Williams, Valerie Mattheus, Gayla Sukenis, Rhett Burnett, Joel Pruett, James Johnson, Richey Fink, Charles Wilson and Peggy Laizure.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the minutes of the Regular Meeting of April 9, 2012.

The vote was: Cleveland, yes; Sullivan, yes; Skinner, yes.

Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rusty Sullivan, to accept and possibly award later, County Bid #COM-1547 – Sale by sealed bid a Nortel Phone system for Cleveland County.

<b>CLEVELAND COUNTY BID SUMMARY</b>		
<b>List of Individual Bidders</b>		
<b>BID:</b> #COM-1547	<b>Cornerstone Communications</b>	
<b>DEPT:</b> Cleveland County		
<b>DATE OPENED:</b> 4-16-12	1	<b>Awarded To:</b> Tabled on 4-16-12
<b>List of Individual Items</b>		
Cleveland County has a Nortel Phone System for sale by sealed bid.		
<b>Total Purchase Price:</b>	\$100.00	
<b>Contact Information:</b>		
<b>Name:</b>	Ted DeWald	
<b>Address:</b>	National Account Representative	
<b>Telephone:</b>	645 East Elliot Avenue Kirkwood, MO 63122	
<b>Fax:</b>	314-909-9615	
	314-909-7513	
<b>NON-COLLISION AFFIDAVIT:</b>	YES	

The vote was: Sullivan, yes; Skinner, yes; Cleveland, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, seconded by Rusty Sullivan, to accept and possibly award later, County Bid #COM3-1548 – The Purchase of one (1) or more, 2012 or newer Pickup Trucks for the District #3 County Commissioner.

# CLEVELAND COUNTY BID SUMMARY

List of Individual Bidders					
	John Holt Auto Group	Fowler Toyota	David Stanley Chevrolet	Janzen Toyota Scion	
BID: #COM3-1548					
DEPT: Commissioner's					
DATE OPENED: 4-16-12					
	1	2	3	4	
<b>List of Individual Items</b>					<b>Awarded To:</b>
The purchase of one (1) or more, 2012 or newer, Pickup Truck for the District #3 Co. Commissioner.					Tabled on 4-16-12
<b>TRUCK MODEL #1:</b>					
Bid Price:	\$22,956.00	No Bid	\$22,728.36	No Bid	
Delivery Date:	4-10-12	Did not have	No later than June 1, 2012		
Make:	Chevy	original Signed &	Chevrolet		
Model:	Silverado	Notarized Affidavit.	CC10753/1500 Ext. Cab		
Year:	2012		2012		
Mileage:	12		TBD		
Warranty:	3yr/36,000 mi bumper to bumper. 5 yr/100,000 mi Powertrain		See Attached		
Color:	Summit White		White		
<b>TRUCK MODEL #2:</b>					
Bid Price:	No Bid		\$23,215.96	\$23,419.00	
Delivery Date:			No later than June 1, 2012	June 1st / 2012	
Make:			Chevrolet	Toyota	
Model:			CC10753/1500 Ext. Cab	Tundra Double Cab (8239)	
Year:			2012	2012	
Mileage:			TBD	New	
Warranty:			See Attached	3 yrs/36,000 mi full comprehensive 5 yrs/60,000 mi	
Color:			White	White	
Exceptions	Submitting a bid for a 2012 Silverado Ext Cab 1/2 ton short bed 2wd. Only exceptions on the vehicle are cloth seats to carpeted floors. The tow/trailer pkg is factory-meaning its covered under warranty and fits the vehicle.		Truck #2: 17" Wheels replace 18" wheels, specs are exceeded where indicated.		Rear Axle Ratio is 4.1:1 w/tow pkg., front bumper & Grille are matte black, front seat is vinyl covered bench, AM/FM Radio includes a cd player. Manuals: Parts and service manuals are not available. We will provide research technical assistance on any issues that may arise.
Name:	Eric Brown		Kent Tillitt	Greg Feher	
Title:	Sales Manager		Fleet Sales Rep.	Fleet Sales	
Address:	2501 S. HWY 81 Chickasha, OK 73018		614 SW 74th St. Oklahoma City, OK 73139	4900 W. 6th Ave. Stillwater, OK 74074	
Phone:	405-224-2132		405-644-2733 Ext. 325	405-747-4847 (cell)	
Fax:	405-222-2717		405-644-2724	405-372-0601	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES		YES	YES	

The vote was: Skinner, yes; Cleveland, yes; Sullivan, yes.  
Motion carried.

Upon the recommendation of Purchasing Agent Melinda Duke, George Skinner moved, to table County Bid #HWY-1546 – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2012 through May 4, 2013. He also moved to table action regarding possible or potential suggestions, ideas, uses, or dispositions for the old

jail facility and action to approve the resolution between Cleveland County District #1 and Slaughterville Fire Department for the purpose of loaning the following truck for use by the Cleveland County 1<sup>st</sup> Response Task Force: D301-133 1997 Ford Pick up. Rod Cleveland seconded the motion.

The vote was: Cleveland, yes; Sullivan, yes; Skinner, yes.

Motion carried.

Rod Cleveland moved, seconded by George Skinner, to approve the renewal between the Cleveland County Commissioners Office & Eureka Water Company. The agreement is for January 1, 2012 through December 31, 2012. Rent is \$7.25 per month.

The vote was: Sullivan, yes; Skinner, yes; Cleveland, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the March 2012 monthly reports of the following officer:

- a. David Tinsley, Cleveland County Assessor

The vote was: Skinner, yes; Cleveland, yes; Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the following Cleveland County Court Clerk’s Office Requesting Officers:

- a. Debbie Baker, J1A, J1C, CFJ2, CFVJRE;
- b. Robin Clifford, CFJ2, CFVJRE.

The vote was: Cleveland, yes; Sullivan, yes; Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Cleveland County Court Clerk’s Office Receiving Officers:

- a. Carrie Welles, CFJ2, CFVJRE;
- b. Sheryl Owings, CFJ2, CFVJRE.

The vote was: Sullivan, yes; Skinner, yes; Cleveland, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the renewal of County Bid #HD-1498 – Lawn Care Services for the Cleveland County Health Department locations 424 Eastern, Moore, Oklahoma and 250 12<sup>th</sup> Avenue, N.E. Norman, Oklahoma. All terms and conditions will remain the same. The renewal period will be from April 25, 2012 through April 24, 2013.

The vote was: Skinner, yes; Cleveland, yes; Sullivan, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the disposing of equipment from the Cleveland County Treasurer’s Office that sold at the auction on March 9, 2012 on the following inventory items:

- |            |                      |            |                     |
|------------|----------------------|------------|---------------------|
| a. C102.37 | Wood Chair           | j. C222.15 | Dell Monitor        |
| b. C102.38 | Wood Chair           | k. C222.16 | Dell Monitor        |
| c. C201-42 | Typewriter           | l. C222.72 | Dell CPU Unit       |
| d. C201-46 | Typewriter           | m. C222.76 | Dell CPU Unit       |
| e. C201-54 | Typewriter           | n. C222.81 | Port Switches       |
| f. C205-39 | Printer              | o. C222.82 | Tape drive          |
| g. C213.32 | Sharp Printer/Copier | p. C222.83 | IBM Monitor         |
| h. C213.80 | HP Printer           | q. C222.84 | IBM Server          |
| i. C222.4  | Laptop               | r. C228.7  | Conveyor for Letter |

Opener

The vote was: Cleveland, yes; Sullivan, yes; Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to cooperate with the City of Norman and the Norman Music Festival/Lions Club Carnival the week of April 23- April 29, 2012, allowing for temporary Train Depot parking to be moved into the 105 W. Eufaula parking lot along the north side.

The vote was: Sullivan, yes; Skinner, yes; Cleveland, yes.

Motion carried.

George Skinner moved, seconded by Rod Cleveland, to approve the work order from Oklahoma Electric Cooperative (OEC) and Cleveland County District #2 to install a security light at the District #2 Warehouse for a one-time cost of \$540.00 and a monthly rate of \$6.67 per month.

The vote was: George Skinner, yes; Rod Cleveland, yes; Rusty Sullivan, yes.

Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve the lease between the Trustees of the Cleveland County Facilities Authority and the Cleveland County Board of County Commissioners to lease approximately 2,126 square feet located within the Alan J. Couch Juvenile Center, 1650 W. Tecumseh Road, from July 1, 2012 through June 30, 2013 for Court Space and Common area in the amount of \$404.30 per month.

The vote was: Rod Cleveland, yes; Rusty Sullivan, yes; George Skinner, yes.

Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the Interlocal Agreement between Cities of Norman, Moore and the Cleveland County Sheriff’s Department for distribution of the 2012 Justice Assistance Grant Program Award

for a total of \$13,636.00 to be distributed to the City of Norman and to the Sheriff’s Department. The Sheriff’s Department will receive \$2,000.00.

The vote was: Rusty Sullivan, yes; George Skinner, yes; Rod Cleveland, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

12-0261 – SM2	12-0192 – MD1C	12-0076 – T2A
12-0359 – C2	12-0231 – MD2	12-0333 – T2A
12-0452 – SL2		12-1909 – T2A
12-0894 – B2A	12-3245 – CCJC1C	12-3398 – T2A
12-1110 – SM2	12-3325 – CCJC1C	12-3700 – T2A
12-2480 – R2		12-4155 – T2A

The vote was: Skinner, yes; Cleveland, yes; Sullivan, yes.  
Motion carried.

Rusty Sullivan moved, seconded by Rod Cleveland, to approve the following Blanket Purchase Orders submitted from the following Departments:

a. **District #1 Warehouse:**

12-4993 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00
12-4998 – T2A	Fox Building Supply	\$ 1,200.00
12-5002 – T2A	Farm Plan, Inc. – Atwoods	\$ 800.00
12-5018 – T2A	Splash Sales LLC	\$ 2,000.00
12-5019 – T2A	Mid-Continent Truck Sales, Inc.	\$ 750.00
12-5020 – T2A	Dagwell Dixie Inc.	\$ 1,000.00
12-5021 – T2A	Steelco, Inc.	\$ 1,200.00
12-5060 – T2A	University Muffler Shop	\$ 800.00
12-5061 – T2A	Palace Auto Supply, Inc.	\$ 3,500.00

b. **District #2 Warehouse:**

12-4988 – SA2	Certified Laboratories	\$ 2,000.00
12-4989 – SA2	O’Reilly Automotive	\$ 1,500.00
12-4990 – SA2	Chappell Supply	\$ 500.00
12-4991 – SA2	Fred’s Tire & Battery, LLC	\$ 2,000.00
12-4992 – SA2	Superco Specialty Products	\$ 1,500.00
12-5055 – T2A	Galeton Gloves	\$ 1,000.00

c. **District #3 Warehouse:**

12-4994 – T2A	O’Reilly Automotive	\$ 2,500.00
12-5000 – T2A	Petroleum Marketers Equipment Co.	\$ 500.00
12-5069 – T2A	Slaughterville Tire Shop	\$ 300.00

d. **Cleveland County Building Maintenance:**

12-5038 – SM2	American Elevator Company, Inc.	\$ 220.00
12-5039 – SM2	American Elevator Company, Inc.	\$ 220.00

e. **Cleveland County Clerk’s Office:**

12-5062 – F2	Copelin’s Office Center	\$ 2,000.00
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12-5063 – F2	Sooner Copy Machines	\$ 2,000.00
f. <b><u>Cleveland County Health Department:</u></b>		
12-4984 – MD1C		Stephanie
Lambert \$ 200.00		
12-5009 – MD1C		Daniel
Thatcher \$ 300.00		
g. <b><u>Cleveland County Fair Board:</u></b>		
12-5067 – FF2	Oklahoma Electric Cooperative	\$ 250.00
12-5068 – FF2	University of Oklahoma	\$ 500.00

The vote was: Cleveland, yes; Sullivan, yes; Skinner, yes.  
Motion carried.

Rod Cleveland moved, seconded by Rusty Sullivan, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

<u>FY 11/12</u>		
a. General Fund		\$ 407,277.91
b. Highway Fund		65,355.45
c. Health Fund		155,822.33
d. Sheriff Service Fee Fund		545.39
e. Sheriff Commissary Fund		2,592.00
f. Sheriff Federal Share Revenue Fund		7,575.00
g. Sheriff Revolving Fund		30,701.13
h. SCA2010 Grant Fund		6.78
i. Treasurer Certification Fee Fund		363.77
j. County Clerk Preservation Fee Fund		600.00
k. Assessor Revolving Fund		431.12
l. S.T.O.P. Violence Against Women Fund		8,478.30

The vote was: Sullivan, yes; Skinner, yes; Cleveland, yes.  
Motion carried.

There was no New Business to come before the Board.

Commissioners Sullivan and Skinner discussed road projects in District 2. Sullivan also discussed the upcoming car show and snow cone sales to benefit Food & Shelter for Friends. District #3 Foreman Richey Fink was introduced to the Board.

There were no Public Comments.

There being no further business to come before the Board, Rod Cleveland moved, seconded by Rusty Sullivan, to adjourn.

The vote was: Skinner, yes; Cleveland, yes; Sullivan, yes.  
Motion carried.

(Clerk’s note: Agenda was posted April 13, 2012 @ 8:51 a.m.)